



Case Study

<i>Project Name</i>	XML encoding of early American newspapers. Electronic data conversion from historical newspapers—from mid 1700 to late 1800
<i>Client</i>	One of the leading digital archiving companies in USA
<i>Volumes</i>	Over 100,000 newspaper pages
<i>Mode of delivery of Source</i>	Over secured File Transfer Protocol
<i>Mode of upload of data to client</i>	Over secured File Transfer Protocol
<i>Turnaround time</i>	18 months' project with weekly deliveries
<i>Processes followed</i>	Data extraction from images through double-pass method Electronic proofing of data Data integrity checks Development of conversion tools Tagging of data using customized DTD Parsing and validation of tagged data Final checks Delivery of validate XML files
<i>Challenges faced</i>	Fragile hardcopies to be handled carefully to avoid any damages
	Client's expectation of 99.50% of data accuracy
	100% tagging accuracy
	Strict schedule adherence

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<p><i>How Tricom helped transform client's business</i></p>	<p>Tricom deployed the following time tested project management methodologies—</p> <ul style="list-style-type: none"> a. Detailed pre-production analysis of client supplied source materials, keying guidelines and specifications b. Role and responsibility definition to all the members of the project team c. Client communication and project status reporting templates used d. Queries posted to client at the appropriate time to seek clarification and avoid any possible errors e. Project is monitored through well defined trackers and dashboards
	<p>Hardcopies were scanned with utmost care to ensure proper handling of the same and produce highest quality images</p>
	<p>Tricom developed the necessary software tools in-house to prompt the coders avoid any errors and ensure the expected quality</p>
	<p>Suggested best practices and new methodologies to the client to improve the overall standards of the deliverables</p>
<p><i>Client appreciation</i></p>	<p>Having appreciated Tricom's eye-to-detail approach and schedule adherence, client continuously increased volumes.</p>

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